

**NOTICE**  
**REQUEST FOR PROPOSALS**  
**LOWER ALLOWAYS CREEK TOWNSHIP**

The Township of Lower Alloways Creek is requesting proposals from qualified professionals to provide Turnkey Design-build Services for Photovoltaic (Solar) Generation System at the location listed below located within the Township of Lower Alloways Creek:

**Leisure Arms Complex**

**Public Works Facility**

**LAC Municipal Building**

**Hancocks Bridge Fire House**

Proposals will be received, publicly opened and read aloud by the Clerk of the Township of Lower Alloways Creek, 501 Locust Road, Hancocks Bridge, NJ 08079 at the hour of 10:00 a.m. prevailing time on August 16<sup>th</sup>, 2011. Late proposals will be returned unopened.

RFP's shall be made in the manner prescribed in the RFP Specifications. They shall be enclosed in sealed envelopes bearing the legend:

**Lower Alloways Creek Township Request for Proposals to  
Provide Turnkey Design-build Services for Photovoltaic (Solar) Generation System  
RFP#2011-08**

Responders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

The formal RFP Specifications documents can be obtained for a fee of \$40.00 (Forty dollars) from the office of Environmental & Technical Services, LLC, (ETS), 822 Washington Avenue, Woodbine, NJ 08270, (609) 861-7000, Monday – Friday, between the hours of 9:00 a.m. to 4:00 p.m. or by mail upon receipt of RFP fee.

## **I. Introduction**

The Township Committee of Lower Alloways Creek Township is interested in exploring business proposals for the installation of photovoltaic (solar) generation system on property owned by Lower Alloways Creek Township.

## **II General Information**

### **A. Issuing Office and Point of Contact**

**Lower Alloways Creek, CFO: Kevin Clour**

Email: [kclour\\_cfo@comcast.net](mailto:kclour_cfo@comcast.net)  
Phone: 856-935-1549 x621  
Fax: 856-935-1675  
Address: 501 Locust Road  
Hancocks Bridge, NJ 08079

### **B. Limits of Liability**

The Township of Lower Alloways Creek assumes no liability for any cost incurred by proposers in responding to this RFP or in responding to any further request for interviews, additional information, etc. prior to the issuance of the contract.

### **C. Type of Contract, Fees and Compensation**

The Township may execute a long-term lease agreement and/or revenue sharing contract for professional services required to complete the work specified within this RFP. In addition, at the Township's discretion, the project may be required to be publicly bid should the Township conclude it is in its best interest to own the solar facility.

### **D. Proposed Target Dates**

Site Visit .....	August 9 <sup>th</sup> , 2011
Questions Due .....	August 11 <sup>th</sup> , 2011
Proposal Due .....	August 16 <sup>th</sup> , 2011
Award Contract .....	September 20 <sup>th</sup> , 2011
Tentative Work Start and Permitting Process .....	October 31 <sup>st</sup> , 2011
Project completion and operational no later than .....	January 20 <sup>th</sup> , 2012